



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	Government College Kattappana
• Name of the Head of the institution	Dr. Kannan V
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04862272347
• Mobile no	8921210543
• Registered e-mail	gckattappana@gmail.com
• Alternate e-mail	gckattappanaiqac@gmail.com
• Address	Kattappana, Idukki, Kerala, 685508
• City/Town	Kattappana
• State/UT	Kerala
• Pin Code	685508
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Mahatma Gandhi University  
Kottayam**
- Name of the IQAC Coordinator **Tojy Dominic**
- Phone No. **04862272347**
- Alternate phone No. **8921210543**
- Mobile **9744864454**
- IQAC e-mail address **gckattappanaiqac@gmail.com**
- Alternate Email address **gckattappana@gmail.com**

**3. Website address (Web link of the AQAR  
(Previous Academic Year)**

<https://www.gckattappana.ac.in/>

**4. Whether Academic Calendar prepared  
during the year?**

**Yes**

- if yes, whether it is uploaded in the  
Institutional website Web link:

<https://www.gckattappana.ac.in/academic-calender>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.03</b>	<b>2016</b>	<b>21/09/2016</b>	<b>21/09/2021</b>

**6. Date of Establishment of IQAC**

**10/08/2011**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Government of Kerala</b>	<b>Plan Fund</b>	<b>Govt. of Kerala</b>	<b>2021</b>	<b>30088922</b>
<b>Institutional</b>	<b>PTA</b>	<b>PTA</b>	<b>2021</b>	<b>539604</b>
<b>Government of Kerala</b>	<b>Non-plan Fund</b>	<b>Govt of Kerala</b>	<b>2021</b>	<b>508097</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

The IQAC initiated the practice of Peer Group Learning. Conducted orientation classes for the UG and PG students Conducted job fair for eligible candidates from Idukki district in collaboration with Employment Exchange Kottayam Submitted AQAR 2019-20 Started a charitable trust by the staff members for immediate financial assistance of the students.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Decided to publish a new prospectus for the college	A new prospectus was published
Decided to conduct online training for the teachers	Conducted a session on online teaching
Planned to take feedback from the students and teachers and alumni	collected feedback from the students.
Started Peer Group Learning as the Best Practice	Received great feedback from the stakeholders
Planned to conduct webinars and seminars on different topics	Different departments conducted webinars and seminars
Planned to conduct online co-curricular activities for the students	Some of the departments conducted several cultural activities in the online mode.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	29/09/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

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• Designation	<b>Principal</b>
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• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the Affiliating University	<b>Mahatma Gandhi University Kottayam</b>
• Name of the IQAC Coordinator	<b>Tojy Dominic</b>

• Phone No.	04862272347				
• Alternate phone No.	8921210543				
• Mobile	9744864454				
• IQAC e-mail address	gckattappanaiqac@gmail.com				
• Alternate Email address	gckattappana@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.gckattappana.ac.in/">https://www.gckattappana.ac.in/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gckattappana.ac.in/academic-calender">https://www.gckattappana.ac.in/academic-calender</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			10/08/2011		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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Institutional	PTA	PTA	2021	539604	
Government of Kerala	Non-plan Fund	Govt of Kerala	2021	508097	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>7</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>The IQAC initiated the practice of Peer Group Learning. Conducted orientation classes for the UG and PG students Conducted job fair for eligible candidates from Idukki district in collaboration with Employment Exchange Kottayam Submitted AQAR 2019-20 Started a charitable trust by the staff members for immediate financial assistance of the students.</p>		
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Planned to conduct online co-curricular activities for the students	Some of the departments conducted several cultural activities in the online mode.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
College Council	29/09/2023
<b>14.Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
2021-22	15/02/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	
<b>17.Skill development:</b>	



**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

## Extended Profile

### 1.Programme

1.1 Number of courses offered by the institution across all programs during the year	<b>274</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 Number of students during the year	<b>772</b>
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>186</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year	<b>235</b>
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File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	47
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	39
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	311.36623
4.3 Total number of computers on campus for academic purposes	93
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college has implemented an effective mechanism for curriculum delivery and documentation. In the beginning of the academic year the college council and staff meeting are convened to plan the academic activities and an academic calendar is prepared at the college level which incorporates all academic activities. The</p>	

departments submit tentative dates and schedules. The academic committee verifies them and finalises the schedules. Department meetings are held regularly to analyse and rectify any shortcomings. . A centralised internal examination is conducted every semester in addition to the department level internal examinations. Remedial teaching is implemented for weak students. Mentoring sessions are also arranged. Teacher's diary is maintained. Class tutors monitor respective classes and class PTA meetings are held to evaluate the progress of students. Students' feedbacks are taken and any modifications if required are made accordingly. The IQAC convenes the meetings at regular intervals to monitor and assess the functioning of the college. If and when needed, necessary directions are provided for the improvement of the academic and non -academic activities. The IQAC conducts internal academic audit towards the end of the academic year to assess the overall performance of the departments

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gckattappana.ac.in/admin/resource/iqac_file/1695789151Master_Time_table_2021-22.pdf">https://www.gckattappana.ac.in/admin/resource/iqac_file/1695789151Master_Time_table_2021-22.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar which is in tune with the academic calendar published by the university. Continuous Internal Evaluation is a major component of the curriculum adopted by the institution. The academic progress of the students is regularly monitored through Q&A, assignments, seminar presentations, project works, internal examinations and viva voce. The internal examination committee is constituted in the college to conduct the internal examinations. Two internal exams are conducted in each semester. The marks of the internal examinations are analysed in the department meetings. The students who score significantly low in the examinations are given remedial coaching for further improvement. Attendance is marked each hour, and the corresponding marks for attendance are reckoned in the calculation of internal assessment marks. If a student misses out one hour, half day is counted absent. In addition, the students make Seminar presentations and submit assignments and the marks scored are also reckoned as Internal Assessment marks. The assignments are

evaluated by the teacher concerned. Also seminars are presented in the class which will be monitored by the teacher in charge. The IQAC ensures smooth and transparent awarding of the internal marks as per the guidelines of the university.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gckattappana.ac.in/admin/resource/igac%20file/1695789151Master%20Time%20table%202021-22.pdf">https://www.gckattappana.ac.in/admin/resource/igac file/1695789151Master Time table 2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the curriculum and syllabi of Mahatma Gandhi University, Kottayam. There are many courses included in the curriculum of the university to address issues relevant to gender, human values, environment and sustainability. The institution offers them possibilities for promoting gender equality and environmental ethics and awareness. The Women Cell of

the college conducts gender sensitising programmes for the students. Committees like CASH, Anti-ragging cell, and Discipline committee ensure gender equity in the campus. The relevant days are observed and celebrated to promote awareness about various social issues. Special lectures and programmes are arranged to inculcate the human values into the students. Different departments and organisations like NSS, NCC and Women Cell conduct different programmes for spreading awareness on Gender inequality and human values. The institution encourages the students to move out of the class rooms to analyse the social situations. Environment day is observed every year in collaboration with other organisations and institutions for promoting environmental ethics. The campus is made plastic free and eco friendly with a view to promote environmental ethics. The herbal garden in the college is maintained with the same view. The college is committed in the making of an egalitarian campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
475	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gckattappana.ac.in/student-survey">https://www.gckattappana.ac.in/student-survey</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gckattappana.ac.in/student-survey">https://www.gckattappana.ac.in/student-survey</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	

<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
349	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
163	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The institution conducts regular and continuous evaluation and assessment of the students. The students are analysed through class tests, assignments, seminars, and internal examinations in addition to the personal evaluation by the teachers. Each class is assigned to a tutor and the performance of the students is informed to the tutor. The slow learners are given remedial coaching programmes by the faculty members. Advanced learners are given multiple opportunities for further improvements. The institution has initiated a programme called Peer Group Learning into which the advanced learners are grouped. They are given special trainings and later they take classes for the junior students and students from other departments. These students thus enhance their knowledge and skills. The slow learners are given coaching in the tutorial hours for their academic improvement. The college also addresses the social issues of the students which may hamper their academic improvements. Mentoring of the students is done by the faculty members at a personal level. Through the</p>	



mentoring sessions, the mentors help and support the students in their various problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
772	47

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College has adopted various student centric methods in the transaction of curriculum and in the inculcation of desired skills and qualities into the students. Well equipped laboratories and other infrastructure facilities are provided for the students. The college has got two computer labs with 90 desktops for the academic purposes. The Edusat studio in the college provides ample opportunities for presentations. Various departments conduct field visits and studies which promote participative learning. Students are asked to conduct surveys and are assigned to do projects on various social issues to enhance their skills in problem solving and to develop human values as well. Debates and discussions are part of classroom learning. Seminars and quizzes also are part of the system. The advanced learners are encouraged to participate in various national and international programmes. They are also given chances to express their creative talents through various cultural activities. The students are also encouraged to do projects in reputed firms and companies. The students also are advised to participate in academic seminars organised by other institutions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members are encouraged and advised to use ICT tools for taking classes. The classrooms are equipped with ICT facilities. Fully furnished laboratories are made available in the college for the academic purposes. The teachers use the Edusat studio also for taking cinematic presentations of the topics. The teachers are given trainings on new online tools and on the usage of ICT facilities for better curriculum delivery. The faculty members use meet, google classroom, zoom and other online platforms for the classes. The campus is wi-fi connected so as to enable the effective use of such online platforms. The teachers have developed online contents and used them for the academic year 2020-21 since on offline classes were possible. The faculty members use e books and other resources and these are shared among the students. New academic websites are introduced to the students so that they can use the resources for the enhancement of their knowledge. The students are encouraged to use the ICT tools for their presentations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

176	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has developed a transparent and effective mode of internal assessment mechanism. The internal examination committee is conducting centralised internal examinations in each semester based on the academic calendar of the college. The papers are evaluated and marks are given to the students. If any grievances are reported, the Internal Examination Committee looks into it and addresses the issue. The students are assessed continuously through their performance in the class tests, via their assignments and seminar presentations as well. The teachers conduct continuous assessments using unit tests, question answer sessions and group discussions. Based on the performances, 20 marks are awarded to the students as per the directions of MG University. Apart from their marks in internal examinations and their assignment and seminar presentations, 5 marks are awarded for attendance also. Attendance is monitored each hour and the absence of one hour is marked as absence for half a day. Internal marks are announced to the students before uploading the same to the portal. The grievances are addressed at the department level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination committee coordinator is entrusted to address the grievances related to internal examinations. The students can write their complaints and grievances to the coordinator.

The answer sheets are returned to the students after evaluation so that they can verify the marks.

Once the complaint is filed, the internal examination coordinator convenes the meeting of the committee and look into the matter with the help of the teacher and the HoD. If the grievance is genuine they shall inform the teacher concerned to amend the marks awarded.

If any complaints are raised on the conduct of university examinations, the same is forwarded to the controller of examinations by the principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is affiliated to MG university Kottayam. The university has already given the programme outcomes and course outcomes in its website. The college also adheres to this and the same is communicated to all its stakeholders. In addition, the college offers curriculum enrichment through various add on and certificate courses. The teachers are also informed about the outcomes well in advance. New teachers are given special trainings on the different courses across the programmes. The first year students are informed about the courses during their induction and orientation programmes. The same is published in the college website also.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After the semester examinations and the publication of the results, the departments conduct meetings to evaluate the performance of the students where the faculty members analyse the attainment of the outcomes by the students. The institution assesses the same through the internal examinations, the assignments and seminars, and the university examinations. The internal and external marks are compared based on their performance in the university examination.

The departments conduct feedback surveys from the students on the courses and outcomes thereby getting information about the attainment of the course as well as programme outcomes.

After the internal examinations, class PTA is conducted. It is also an effective way of analysis of the students' gaining of the desired outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

192

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://www.gckattappana.ac.in/student-survey">https://www.gckattappana.ac.in/student-survey</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
8	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Even though the institution has got limited opportunities to collaborate with industries and companies, it has tried to encourage students in the creation of new initiatives. Many of the students are doing projects in reputed industrial centres. The ED club in the college conducts regular programmes to instil the entrepreneurial skills among the students. Field study and industrial visits are conducted by the club so that the students can be benefited from new ideas and knowledge. Also, we have tried to introduce different initiatives for the promotion of an ecosystem for innovations. The students are always encouraged to attend training programmes on entrepreneurship development and enhancing the skills. The department of Commerce conducted webinars on entrepreneurship development in this regard. The college has established Continuing Education Centre and ASAP skill centre to provide more opportunities to the students in this regard.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**



20

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

**in national/ international conference proceedings year wise during year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college extends its support and help to the society through various activities. The department of Economics conducted a field visit to the tribal settlement of Memari, one of the most backward areas in the district of Idukki. They studied the socio economic problems of the tribal community. The Department of Economics also conducted an academic adoption programme at GLPS Puthukkada, and distributed study materials to the children. Also a kids library has been set up also.

The NSS and NCC units of the college also conducted different social service activities and awareness programmes for the community. The NSS unit conducted an Anaemia awareness campaign on 12/06/2021 in collaboration with ICDS units of the Municipality. The unit also conducted anti drug campaign and rally to sensitise the public about the effects of drug abuse.

The NCC unit distributed masks and food materials to the police officers on Covid duty on 1/6/2021 and food materials to the poor families of the locality on 11/6/21 and 20/08/2021. The unit conducted freedom run on 14/8/21 to commemorate the freedom fighters. The unit also conducted a Run for Fun Run For Health programme to sensitise about the need of physical health and happy living.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

44

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

772

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college library is partially automated using ILMS. It is one of the biggest libraries in the district with books in rare subjects especially in Malayalam literature. The library is functioning in a separate two storeyed building with adequate facilities for reading and referencing. The library provides a large reading room for the students. The veranda of the library is designed for group study and discussions. The research scholars are provided with separate rooms for their works. The first floor of the library has got two halls designed for the expansion of the library facilities. It is well organised with more than 400000 books in different disciplines. Books for career and competitive examinations are also available in the library. It is provided with the facilities for online resources. E resources like nlist, inflibnet and other learning resources have been implemented. The institution takes care to purchase new books and journals every year. The students are encouraged to use the library as a learning resource

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has got two open playgrounds with two hundred

metre track. Both the grounds are multipurpose in nature. They can be used for football, cricket and athletics. A volleyball court also is there in the campus. One badminton court is there in the campus and one is there in the girls' hostel. Both the hostels are provided with table tennis boards. The boys hostel has a playground. The institution also has got a Kabbadi court with mats and other necessary equipment. The institution has got a fitness centre inside the campus. The main auditorium is used for yoga practices as well. The college auditorium is used for cultural activities. One seminar hall also is used for small functions. Students often conduct different cultural programmes in the open space in front of the college which can easily be converted into an open auditorium. The Edusat studio and the mini auditorium also are used for cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckattappana.ac.in/home">https://www.gckattappana.ac.in/home</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

311.98922

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is partially automated using Bookmagic. It is one of the biggest libraries in the district with books in rare subjects especially in Malayalam literature. The library is functioning in a separate two storeyed building with adequate facilities for reading and referencing. The library provides a large reading room for the students. The veranda of the library is designed for group study and discussions. The research scholars are provided with separate rooms for their works. The first floor of the library has got two halls designed for the expansion of the library facilities. It is well organised with more than 400000 books in different disciplines. Books for career and competitive examinations are also available in the library. It is provided with the facilities for online resources. E resources like nlist, inflibnet and other learning resources have been implemented. The institution takes care to purchase new books and journals every year. The students are encouraged to use the library as a learning resource.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.5

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is well equipped with sufficient IT infrastructure facilities. Two computer labs are there in the college in which 90 desktops are made available for the students. In addition, every department is provided with laptops and other reprographic facilities. The main academic blocks are provided with wi-fi



facility. The students and teachers can have access to the same. Different departments and the college office have separate wired internet connections for the speedy transfer of files in case the wifi is not working. 25 laptops are made available for the teachers for research activities and curriculum transaction. Also the college office is provided with desktop computers and digital file transfer system called DDFS. For financial transactions PFMS system is used. The admission and other related actions are also fully automated even though the college keeps registers for all the process

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

306.82384

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures the systematic and proper use of the infrastructure and other facilities of the college for the betterment of the student community. Annual stock verification is done in a precise and meticulous manner through which everything including the physical academic and support facilities are inspected. Usually it is done in the month of March and the stock verification report is submitted to the general convener who is appointed by the college council. The stock is then compared with the previous data to find out any mismatch. Details about damaged and unusable items are reported to the principal by the general convener for necessary actions.

In addition to stock verification, each department is entrusted to look after their infrastructure facilities. The classrooms and department rooms are managed by the departments concerned. A coordinator is appointed each year for the smooth functioning of the computer labs. The institution ensures the effective use of its facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

665

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

665

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	<a href="https://www.gckattappana.ac.in/home">https://www.gckattappana.ac.in/home</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2139

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2139

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

5

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

17

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution extends utmost care in the overall development of

the students. The students are members of various bodies in the college. The college union is the supreme representation of the students in the campus. All the students cast their votes to democratically elect the union members of the college. A staff advisor is appointed by the institution for the guidance and the union activities are always appreciated and encouraged by the institution. Also, for cultural and sports activities of the students association secretaries are elected from each departments. Students are encouraged to become members of voluntary organisations like NSS and NCC. Various other clubs such as drama club, nature club, music club, quiz club etc. also are functioning in the campus.

Student representatives are members of different administrative bodies in the college. Committees such as IQAC, CASH( Committee Against Sexual Harassment), Women Cell, Anti ragging Cell, Anti ragging Committee, Scholarship Committee, Hostel Committee etc. The college includes student representatives in all endeavours to ensure transparency in administration and policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Even though the college does not have registered alumni association, the college has got five departmental alumni associations with around 500 members in them. Every association conducts their annual meetings at the college. The associations of the different departments have contributed to the college in terms of technical advice, political support for getting funds from Government, and human resource whenever needed. The college has not raised funds from the alumni, even though they are willing, since the institution does not have a registered alumni association. But the alumni association of the Department of Economics arranges cash awards for the best student from the department every year in memory of one of their classmates which amounts Rs.10000. Some of the other department alumni also have donated items to the college. The institution is on the way of the registration process which may be completed in near future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is committed to the improvement of the rural community in the district of Idukki. The mission and vision of the college are designed for the development of its stakeholders. Most of the students of the college belong to socially and financially backward classes. Hence they are often deprived of the benefits of



education and empowerment. The institution is committed to impart quality education to these young people hailing from poor backgrounds. Also, the college strives for their holistic development as it offers plethora of opportunities to the students to sharpen their creative talents and intellectual capabilities. The college is an approved sub centre of the Kerala Civil Service Academy run by the Government of Kerala. Online classes are being conducted by the academy for the aspirants now. The institution has earmarked sufficient number of class rooms and office for the institute expecting offline classes next year. The voluntary organisations like NSS and NCC imbibe the qualities of social service and ethics. It is in tune with the mission of the institution. The college is socially committed towards the weaker sections of the society and always extend its service and support to the public in all academic ventures.

File Description	Documents
Paste link for additional information	<a href="https://www.gckattappana.ac.in/home">https://www.gckattappana.ac.in/home</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College ensures the ideals of decentralisation in every aspects of its functioning. While the principal looks after the administrative and financial matters of the institution, the academic performance of the institution is monitored by the vice principal of the college. The college council actively involves in the day to day affairs as well as in the execution of the academic and co-curricular, cultural and sports activities of the college. The responsibilities are delegated to different committees to ensure creativity in planning and executions. Each department is controlled and led by the head of the department. Department level meetings are held to assess and evaluate the academic improvement of the students. Each department is an independent unit in the institution with complete freedom to plan and conduct any kind of extension and social service activities. While the major decisions are taken in the college council meetings, department level activities can be decided in the department itself. The IQAC has the full autonomy to establish the quality initiatives and academic planning. The college also has got the academic committee which deals with the schedule of all the activities in the college. The institution ensures participative management in all

the affairs.

File Description	Documents
Paste link for additional information	<a href="https://www.gckattappana.ac.in/home">https://www.gckattappana.ac.in/home</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been established to cater to the higher education aspirations of the youth from the rural high ranges of the district of Idukki. The college has always tried to ensure the holistic development of the students. The students are provided with excellent infrastructure facilities and academic support for their growth and academic output.

The admission process is transparent and in accordance with the rules and regulations of the Government and the University in terms of reservation policies and recruitment. The college council, IQAC, Academic committee and other relevant bodies in the college monitor and ensure conducive environment for learning and research. The clubs and voluntary organisations like NSS and NCC provide ample opportunities for the students in extra curricular activities. The college aims at imparting the ideals of social service in the students. These units organise various social service and extension activities with a view to inculcate the ideals of social service among the members.

The college has also tried to augment its research outputs also. Two departments have been raised to research centres. The institution encourages the departments to undertake collaborative research and academic ventures in order to provide the students exposure to research and innovation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since the institution is a Government College, it is governed and controlled by the Government of Kerala. The Director of Collegiate Education is the head and the district Collector is the the chairperson of the College Development Council. The Principal is the head of the institution who looks after the administrative and financial set up of the college. The principal is supported by the team of council members led by the vice principal and the IQAC. The academic committee ensures the effective curriculum delivery and other academic activities in the college. Faculty members are coordinators and conveners of different clubs and organisations so as to ensure the smooth functioning of such endeavours. The office administration is done by the Senior Superintendent.

The college strictly follows the appointment policies of the Government of Kerala. The Kerala Service Rules are the basis of service regulations and other procedures.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution recognises the importance of the welfare of the teachers and non-teaching staff of the college. Since the college is located in a rural area and most of the faculty members are from different parts of the state, it is important to make arrangements for their residence in the town. The college ensures their staying inside the campus itself. Two family quarters blocks have been built for the teachers and non teaching staff. 12 family quarters are made available in the campus for the outstation staff. Also, a staff dormitory is available for the male staff members. The lady staff are accommodated in girls' hostel also.

The staff are provided with a lot of insurance schemes such as GIS, SLI, GPAIS, and PF .

MEDICEP is an insurance scheme provided by the Government of Kerala for the employees.

All the staff members are included either in the statutory pension scheme or Contributory pension scheme. Also, festival allowance and advance are awarded for the staff members.

The staff club organises cultural activities for the staff on different occasions. It also conducts staff tour and staff day is celebrated in the college.

File Description	Documents
Paste link for additional information	<a href="https://www.gckattappana.ac.in/home">https://www.gckattappana.ac.in/home</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

16

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

67

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teachers and non teaching staff are assessed and evaluated through the feedback system. The students and parents are giving feedback on the various quality aspects of the teachers. The feedbacks are analysed by the institution for the improvement of the performance of the faculty members. The IQAC and academic committee conduct the internal academic audit to evaluate the teaching learning process and the commitment and dedication of the teaching fraternity. The teachers are also assessed through the Performance Based Appraisal System which is used for the placements and career advancement.

The non teaching staff are assessed through their appraisal reports submitted and verified by the Principal and higher authorities. The promotion and other service benefits are ensured to the employees based on their performance in the designated post. The institution also takes feedback from the students to analyse the performance of the administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal audits every year to verify the financial accounts. The senior superintendent and the Head Accountant monitor all the financial transactions. The annual administrative reports are prepared every year. The external audits of the financial accounts are done from time to time by team from Directorate and AG. The audit reports are discussed and analysed in the college council and necessary steps are taken. The annual stock verification is done with a view to assess the various aspects of financial management of the college.

The external audits from the Directorate of Collegiate Education and from the office of the AG are done periodically. The reports are sent to the Principal afterwards. The institution takes necessary steps to rectify the irregularities and shortcomings highlighted in the audit report.

File Description	Documents
Paste link for additional information	<a href="https://www.gckattappana.ac.in/home">https://www.gckattappana.ac.in/home</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.09344

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college acquires funds chiefly from Government allocations. Plan fund and Non plan fund are allotted to the college in the beginning of the academic year based on the proposals submitted by the institution. The different departments submit the proposals to



the Principal well in advance and are verified by the college council before consolidation of the proposals. The plan fund is utilised for purchase, minor constructions and for conducting seminars and workshops. Plan fund is used for the library augmentation and purchase of books also. Funds for coaching programmes and other physical education activities are also allocated in the plan fund. The non plan fund is used for bill payments of electricity, telephone and internet. It is allocated for the stationery purchase as well.

Funds for major constructions and the development of infrastructure are allocated in the higher education funds allotted from the working group meetings. The detailed proposals are submitted from the college with the consultation of the PWD for getting detailed estimates.

The college also is getting funds from RUSA for the infrastructure developments. CDC and PTA funds are also used for different purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college is instrumental in the implementation of the different academic and extra curricular activities in the institution. The IQAC monitors the academic activities in the college and in collaboration with the Academic Committee conduct the academic audit of the college. In view of the pandemic and the online scenario, the IQAC instructed the departments to start online classes for the students in the beginning of the academic year. After deliberations in the IQAC the institution revised the academic calendar and the internal examination schedules so as to make them convenient for the students.

The IQAC conducted online induction programmes for the UG and PG students with a view to familiarise them to the new system of



education and to the college. Every department conducted introductory sessions for the first year students under the aegis of the IQAC. The students were informed about the online resources available in the college and instructed them to use as many online resources as possible. Financial support was given to the extremely poor students and smart phones were distributed to them. The IQAC instructs the teaching fraternity to work in tune with the quality policies defined by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution takes much care in the outcomes of the teaching learning process. The IQAC monitors all the academic activities to ensure quality and improvement. Regular reviews of the academic activities are done in Council meetings and IQAC meetings. Two internal examinations are conducted each semester and the marks are analysed for the better performance of the students. The IQAC encourages the faculty members to participate in professional development courses. The department level assessment is done by the teacher concerned and the HoD. The Academic committee of the college organises training programmes for the teachers and students. The first year UG and PG students are given orientations in different aspects of higher education. At the end of each academic year the academic committee conducts an academic audit of the departments and submits its recommendations to the Principal and IQAC. The IQAC incorporates the recommendations in the next academic year's planning and takes necessary actions for improvement. The feedback system also gives information about the various shortcomings of the process which is discussed in the council meetings for further improvement. The institution believes in the holistic development of the students and tries to provide as many opportunities to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution believes in the responsibility of sensitising its students and staff members about the significance of gender equity. The women cell of the college organises programmes of relevance on gender equity. The different organisations like NSS and NCC always take care of the same in their activities. The college provides all support to the girls in terms of infrastructure facilities such as hostel, waiting rooms and washrooms with necessary facilities. There is a sick room provided specifically for the girl students. There are a number of administrative bodies for the welfare and protection of the girls and ladies in the college. CASH is such a committee to prevent any

sexual harassment in the institution which is headed by a senior lady teacher in the college. The Women cell also takes initiatives in the welfare of the women. Anti ragging cell and the discipline committee of the college also address the issues of the women in a serious and impartial manner. A counselling centre is functioning in the college which provides the service of a full time counsellor in the institution. A specific programme called 'Jeevani' is there in the college which is an initiative of the Government of Kerala to sensitise about the importance of gender equity.

File Description	Documents
Annual gender sensitization action plan	<p><u>The college believes in the principles of gender equality. The women cell is entrusted with the planning and execution of gender sensitisation. The Jeevani cell also is conducting several activities in this regard. Legal awareness programmes are conducted for the girl students. Counselling is offered for the needy students.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>The college ensures the safety and security of its girl students and lady staff. Family quarters is constructed inside the campus for the outstation staff, especially ladies. The lady staff are also accommodated in the ladies hostel. For the girl students, the college has a ladies hostel where about 100 girl students are staying. The service of a full time counsellor is made available for the students, with a scheme called Jeevani. The women cell, CASH, Grievance redressal cell, and other committees ensure the well being of the women in the campus.</u></p>
<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b></p>	<p><b>C. Any 2 of the above</b></p>

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college does have waste management facilities. Two solid waste compost units are there in the college. The Municipality is taking the plastic waste from the campus which is collected and stored periodically. There are separate bins for gradable and non-gradable waste on each floor of the college. Also bins are placed at different parts of the campus to ensure the proper deposit of the waste items. The Government has sanctioned the construction of two more bio waste plants in the campus. There is enough number of drainage facilities in the college for the sewage of waste water. Waste water is absorbed in to the earth inside the campus itself. The e-waste is returned to the Government as per the norms of Government of Kerala.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<p><b>C. Any 2 of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="76 555 539 631">File Description</th> <th data-bbox="539 555 1445 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 631 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 631 1445 734" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 734 539 878">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 734 1445 878" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 878 539 945">Any other relevant documents</td> <td data-bbox="539 878 1445 945" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>	Any other relevant documents	<b>No File Uploaded</b>			
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Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>										
Any other relevant documents	<b>No File Uploaded</b>										
<p><b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b></p>											
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>C. Any 2 of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="76 1303 539 1379">File Description</th> <th data-bbox="539 1303 1445 1379">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1379 539 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1379 1445 1518" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1518 539 1621">Certification by the auditing agency</td> <td data-bbox="539 1518 1445 1621" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1621 539 1724">Certificates of the awards received</td> <td data-bbox="539 1621 1445 1724" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1724 539 1796">Any other relevant information</td> <td data-bbox="539 1724 1445 1796" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>	Certification by the auditing agency	<b>No File Uploaded</b>	Certificates of the awards received	<b>No File Uploaded</b>	Any other relevant information	<a href="#">View File</a>	
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Certificates of the awards received	<b>No File Uploaded</b>										
Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</b></p>	<p><b>C. Any 2 of the above</b></p>										

**facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes much care in providing an inclusive environment to all its stakeholders. Right from the admission process the institution takes care about the interest of the stakeholders. The admission process is entirely based on the reservation policies of the Government of Kerala and the norms of the University. The campus is made an inclusive one where the students and staff members embrace diversities and differences. Different cultural festivals are celebrated in the campus with the complete participation of the students and teachers. International and national days of importance are celebrated and observed with enthusiasm and reverence. Days like International Yoga day, Constitution day, Youth day, unity Day, Independence and Republic days, Kargil Vijay Divas, Aids Day, Gandhi Jayanti are celebrated in the campus. Festivals such as Onam, Christmas, Dipawali, Holi, etc are also celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college inculcates the values and obligations, values and rights as citizens of the country. There are academic deliberations inside the class rooms on the constitutional obligations and duties as citizens. The organisations like NSS and NCC organise programmes with a view to spread the message of national integration and values and morals of citizenship. The college encourages the students and teachers to take part in the observations of national days of importance. The academic debates and discussions in the college promote the ideals of citizenship and the values and duties of responsibility as citizens. The staff and the students take the constitutional pledge on constitution day and adhere to the principles envisaged in the constitution. The college ensures the growth of the students as responsible citizens through such programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#"><u>The college observes Constitution Day and every stakeholder is taking constitutional pledge on that day. Also Oath on Unity is taken on Unity Day. The NSS and NCC units are conducting several activities in this regard</u></a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes**

**B. Any 3 of the above**

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and organises programmes on national and international days of relevance. The voluntary organisations like NCC and NSS are organising programmes on Independence day, Republic Day, Constitution day, International Yoga Day, Unity Day, Gandhi Jayanti, and other days of importance. The NSS week is celebrated to commemorate the ideals of service and cleanliness. The unit also observes anti-drug day, anti-tobacco day, Aids day and other days of national importance. The NCC unit is taking part in the parades held at the district head quarters. The NCC unit also conducts programmes on Kargil Vijay Divas and Army day. The unit also organises programmes on national integration and unity. The women cell of the college conducts programmes on International Women's day. The cell also organises programmes on mental health day, aids day, and other important days. The Departments of Chemistry and Mathematics are organising National Science day and National Mathematics day. C V Raman Day is also celebrated in the college. The college celebrates all festivals with the participation of all stakeholders. Festivals like Onam, Christmas, Deepavali and Eid-Ul- Fitr are celebrated in the college.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Heritage Museum

The Institution is in a place with relics of the ancient Neolithic civilisation. The college intends to preserve these archaeological relics of which some have been excavated from the campus itself. It showcases also some of the ancient agricultural artefacts of the tribal people and the utensils and other household equipment, Idukki is a place with the presence of a rich tribal cultural past. The college stores this knowledge to the academicians and research scholars through this practice. It is open to the public also on different occasions. It holds some of the oldest documents. The college intends to expand the size of the museum to include some of the tribal art forms. It shall act as a repository of knowledge on the folk culture and tribal life.

### Peer Group Learning

The IQAC initiated the PGL as a learning strategy for the college. Departments select peer group teachers from the final year PG and UG students to take classes to the juniors on various topics. A teacher coordinator was appointed for the smooth conduction of the sessions Moreover, the peer group teachers concentrated on the basics of each subject so that the students may bridge the knowledge gap.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gckattappana.ac.in/home">https://www.gckattappana.ac.in/home</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has been established for the students hailing from poor financial backgrounds. Most of them belong to the socially backward categories. Also, the majority of the students are women. The college has established its priority to protect their interests and to ensure their successful future. In view of the difficulties faced by these students, the college constructed both boys' hostel and girls' hostel inside the campus. Also, for their academic improvement the institution initiated programmes like SSP, WWS, Tutorial coaching, Remedial coaching and peer group learning. The students have shown considerable improvement in their academic and extra curricular endeavours in recent years.

The college has also tried to inculcate the ideals of social responsibility among its stake holders. It encourages the departments and students to actively involve in social service activities. The voluntary organisations like NSS and NCC have done several activities in this regard. The department of Economics has initiated academic adoption of one school. The institution through these activities imbibe the values of social service and commitment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. The IQAC plans to conduct more number of job fairs and career guidance programmes for the students and the youth.
2. The IQAC plans to provide more opportunities for the students to showcase their talents. It is intended to allot one day for each departments for 'Talent Fest' to find out and to groom the talents and skills of the students.
3. The construction works have been stagnated during the pandemic. The IQAC plans to submit proposals for fund allocation for the completion of the pending works.
4. Plans to organise training programmes for the teaching and non-teaching staff of the college

Plans to make more academic collaborations with other institutions

