GOVERNMENT COLLEGE KATTAPPANA

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(Affiliated to Mahatma Gandhi University, Kottayam)

ANNUAL QUALITY ASSURANCE REPORT

INTERNAL QUALITY ASSURANCE CELL

2017-18

GOVERNMENT COLLEGE KATTAPPANA

ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC

2017-18

PART A

1.   Details of the Institution

1.1 Name of the Institution

Government College Kattappana

1.2 Address Line 1

Kattappana P O

City/Town

Idukki

State

Kerala

Pin Code

685508

Institutional e-mail Address

gckattappana@gmail.com

Contact Numbers

+91 4868 272347

Name of the Head of the Institution

Dr. Silvykutty Joseph

Tel. No. with STD Code

+91 4868 272347

Mobile Number

9496061277

Name of the IQAC Co-ordinator

Josily Cyriac

Mobile Number

| 9497393002 |

IQAC e-mail Address

| gckattappanaiqac@gmail.com |

1.3 NAAC Track ID

| KLCOGN19535 |

1.4 Website Address

| http://gckattappana.ac.in |

Web-link of the AQAR

| http://gckattappana.ac.in/iqac/AQAR-2017-18.pdf |

1.5 Accreditation Details   :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity
1	I	A	3.03	2016	16-09-2021

1.6 Date of Establishment of IQAC

| 10-08-2011 |

1.7 Details of the previous year's AQAR submitted to NAAC after the latest

Assessment and Accreditation by NAAC   :

AQAR 2017-18 Submitted to NAAC on 18/06/2018

1.8 Institutional Status

University: State ☐   Central ☐

              Deemed ☐   Private ☐

Affiliated College: Yes ✓   No ☐

Constituent College: Yes ☐   No ✓

Autonomous college of UGC: Yes ☐   No ✓

Regulatory Agency (AICTE, BCI, MCI, PCI, NCI etc.) Approved Institution:

              Yes ☐   No ✓

Type of Institution:

Co-education [✓]   Men [ ]   Women [ ]

Urban [✓]   Rural [ ]   Tribal [ ]

Financial Status:

Grand-in-aid [✓]

UGC 2(f) [✓]   UGC 12 (B) [✓]

1.9 Type of Faculty/Programme

Arts [✓]   Science [✓]   Commerce [✓]

Law [ ]   PEI [ ]   TEI [ ]

Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [   ]

1.10 Name of the Affiliating University [Mahatma Gandhi University, Kottayam]

1.11 Special status conferred by Central/State Govt/UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University [ ]

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST [ ]

UGC-Innovative PG programmes [ ]   UGC-COP [ ]

Any Other (Specify) [   ]

2   IQAC Composition and Activities

2.1 No. of Teachers [9]

2.2 No. of Administrative/Technical staff [1]

2.3 No. of students

1

2.4 No. of Management Representatives

Nil

2.5 No. of Alumni

1

2.6 No. of any other stakeholders and community representatives

Nil

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

1

2.9 Total No. of members

3

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders

1

Faculty

1

Non-Teaching Staff

0

Alumni

0

Others

0

2.12 Has IQAC received any funding from UGC during the year?

Yes

No ✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total 0 International

National

State level

Institutional level 1

Themes New Methodology of Accreditation

2.14 Significant Activities and contributions made by IQAC

- Plan fund allotted by the Government of Kerala was utilised to strengthen the infrastructure of IQAC
- The new methodology of accreditation was familiarised to faculty members
- Online feedback was collected from students and a report has been prepared

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
• To start the functioning of the ladies hostel	• Ladies hostel started functioning
• To conduct various social extension activities in the neighbouring community	• Various extension activities were conducted by departments and clubs
• To strengthen the activities of the placement cell	• Career guidance programmes and placement programmes were conducted
• To conduct coaching programmes for competitive examinations	• Coaching programmes were conducted for competitive examinations
• To ensure optimal use of fund utilization	• Plan fund allotted by the Government of Kerala was optimally utilised

2.16 Whether the AQAR was placed in statutory body   Yes

Management   Syndicate

Any other body   IQAC

Provide the details of the action taken

The AQAR was approved.

PART B

Criterion I

1.   Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	4	-	-	-
UG	5	-	-	-
Others	-	-	-	-
Total	9	-	-	-

1.2   Flexibility of the Curriculum: CBCSS/Core/Elective option/Open options

> • The college offers UG programmes under the Choice Based Credit and Semester System.
>
>   • PG programmes are offered under the Credit and Semester System.
>
>   • Elective courses are offered for UG and PG students
>
>   • Core and Complementary courses are compulsory for UG programmes.
>
>   • Common courses in English, Hindi and Malayalam are offered to all UG students.
>
>   • UG students can choose open courses.

Pattern of Programmes

Pattern	Number of programmes
Semester	9
Trimester	-
Annual	-

1.3   Feedback from stakeholders (On all aspects)

Alumni	☐	Parents	☐
Employers	☐	Students	✓

Mode of feedback

Online	✓	Manual	☐

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

- Revised syllabus for UG programmes was implemented from 2017-18 academic years.
- Faculty members of the college contributed to the syllabus revision as members of Board of Studies / Curriculum Development Committee Members.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	29	1	-	-

2.2 No. of permanent faculty with Ph. D.   7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	5	-	-	-	-	11	-	11	Nil$^\$$

Assistant Professors are recruited through the Kerala Public Service Commission and posted at the college by the Department of Collegiate Education, Government of Kerala.

$ Guest lecturers have been recruited in vacant posts of assistant professors

2.4 No. of Guest / Visiting faculty / Temporary faculty

11	-	-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	2	6	
Presented papers	3	6	
Resource Persons	2	6	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Student centric teaching methods have been adopted by faculty members
- Participation of students was ensured in the teaching-learning process
- Teachers have made use of ICT facilities available at the college
- Various e-learning resources were introduced to students

2.7 Total No. of actual teaching days during this academic year   180

2.8 Examination/ Evaluation Reforms initiated by the Institution

- Internal Examinations and Model Examinations are conducted in accordance with the academic calendar of the university
- A College Level Monitoring Committee functions to supervise continuous evaluation process in the credit and semester system.
- Internal marks are uploaded to the university portal in the stipulated time
- Open book tests were conducted by the department of Malayalam

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 2 | - | |

2.10 Average percentage of attendance of students | 87 |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	no. of students appeared	Percentage of				
		Distinction (A/A+)	I Class (B)	II Class (C)	III Class (D)	Pass %
M A Malayalam	10		10	70		80
M Com	11	-	63	-	-	63
M A Economics	13	-	46	16	38	100
B A Economics	48	21	10	21	48	100
B A Malayalam	26	39	19	19		77
B Com	56	40	27	13	2	82
B Sc Chemistry	21	62	14	-	-	76
B Sc Mathematics	22	86			-	86

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The academic calendar of the college is prepared by the academic

> - committee and IQAC in accordance with the academic calendar of the university
> - Teachers diary and class logs are maintained
> - Continuous evaluation is conducted as per the regulation of the university
> - Student feedback is collected and analysed

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	4
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	2	2	-
Technical Staff	-	-	-	-

Criterion III

3.   Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- An Inter disciplinary Research Cell functions in the college to promote the research activities

- The department of Malayalam has submitted application for approval as a research centre of the university
- Faculty members have registered for Ph D with various institutions
- Faculty members have applied for research guide ship

3.2 Details regarding major projects : Nil

3.3 Details regarding minor projects

	Completed	*On-going*	*Sanctioned*	*Submitted*
Number	1			1
Outlay in Rs. Lakhs	0.65			0.95

3.4 Details on research publications :

	International	National	Others
Peer Review Journals	5		
Non-Peer Review Journals			6
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range 0.5-3.5   Average 2   h-index   Nos. in SCOPUS 4

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	*Duration Year*	*Name of the funding Agency*	*Total grant Sanctioned (in Rs. lakhs)*	*Received (in Rs. lakhs)*

Major projects				
Minor Projects	2	UGC	1.60	1.60
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects*(other than compulsory by the University)*				
Any other(Specify)	-			
Total	2	UGC	1.60	1.60

3.7 No. of books published

With ISBN No. $\boxed{-}$ Without ISBN No $\boxed{1}$

Chapters in Edited Books $\boxed{2}$

3.8 No. of University Departments receiving funds from

UGC SAP $\boxed{}$ CAS $\boxed{}$ DST FIST $\boxed{}$

DPE $\boxed{}$ DBT Scheme/funds $\boxed{}$

For colleges

Autonomy $\boxed{}$ CPE $\boxed{}$

DBT Star Scheme $\boxed{}$ INSPIRE $\boxed{}$

CE $\boxed{}$ Any Other (Specify) $\boxed{}$

3.9 Revenue generated through consultancy $\boxed{}$

3.10 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	4	-	-	-
Sponsoring agencies	Director of Collegiate Education, Govt. of Kerala Dept. of Parliamentary Affairs, Govt. of India Sivagiri Mutt				

3.11 No. of Faculty served as experts, chairpersons or resource persons ☐ 4

3.12 No. of collaborations

International ☐ 1   National ☐ -   Other ☐

3.13 No. of linkages created during this year ☐ -

3.14 Total budget for research for current year in lakhs :

From funding agency ☐ 1.60

From Management of University/College ☐ -

Total ☐ 1.60

3.15 No. of patents received this year: Nil

3.16 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
-	-	-	-	-	-	-

No. of faculty from the Institution who are Ph. D. Guides ☐ 5

Students registered under them ☐ 5

3.17 No. of Ph.D. awarded by faculty from the Institution ☐ -

3.18 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]

Project fellows [-]   Other [-]

3.19 No. of students Participated in NSS events:

International level [-]   National level [-]

State Level [-]   University Level [100]

3.20 No of students Participated in NCC events:

International level [ ]   National level [01]

State Level [06]   University Level [120]

3.21 No. of Awards won in NSS:

International level [ ]   National level [ ]

State Level [ ]   University Level [ ]

3.22 No. of Awards won in NCC:

International level [ ]   National level [ ]

State Level [ ]   University Level [ ]

3.23 No. of Extension activities organized

University Forum [-]   College Union [1]

NCC [5]   NSS [3]

Other [2]

3.24 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 'Sasthrayan,' a festival of knowledge, was held with the assistance of the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) in association with the State Department of Higher Education with an aim to convert public educational institutions into centres of excellence.
- Sasthrayan acted as a platform for interaction with the public featuring

various achievements of the college, inventions, facilities, projects of various departments, their implementation and future plans.

- Science motivation exhibition and class organised by the department of Chemistry (FairChem)

- A study was conducted by the Mathematics and Statistics departments under the Haritha Keralam project of the Forest Department, Government of Kerala to find the survival rates of trees

- The NCC and NSS units organised blood donation camps

- The NCC unit also organised a town cleaning programme

- NCC unit, in collaboration with the Merchant Youth Wing, organised a Plastic free town cxampaign

- Selected NCC cadets have undergone training in Palliative care and are participating in related social work

- NSS conducted special camp in collaboration with MG University for propagating organic farming in Kottayam district

Criterion IV

4.   Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18.7 Acres	-	-	18.7 Acres
Class rooms	22	-	-	22
Laboratories	4	-	-	4
Seminar Halls	2	-	-	2
No. of important equipment purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		-		-
Others			-	
a. Auditorium	1	-		1
b. Language lab	1	-		1
c. heritage Museum	1	-		1
d. Health Club	1	-		1
e. Edusat Virtual class room	1	-		1
f. Canteen	1	-		1
g. Computer Lab	4	-		4
h. ASAP skill training centre	1			1
i. Commerce Reading room	1			1
j. Kalam's corner in library	1			1

4.2   Computerization of administration and library

- The college office and library is computerized
- Admission is conducted through the online portal of university
- Application and registration for university examination is conducted online through the university portal

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- Hall tickets are issued through the university portal
- Marks of continuous evaluation are uploaded through the university portal

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value (Rs)	No.	Value
Text Books	32581		1631	660548	34212	
Reference Books	1560				1463	
e-Books	Inflibnet					
Journals	1				1	
e-Journals	Inflibnet					
Digital Database						
CD & Video	59(CD)				59	
Others (specify)						

4.4   Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet Connection	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	134	4	All Computers	-	1	12	25	-
Added	-	-		-	-	-	-	
Total	134	4	All Computers	-	1	12	25	-

4.5   Computer, Internet access, training to teachers and students and any other

programme for technology up-gradation (Networking, e-Governance etc.)

- The college has two computer labs and a language lab
- All computers have high speed internet connectivity
- Students can access various e-resources by utilising the facilities provided

4.6   Amount spent on maintenance in lakhs :

ICT

Campus Infrastructure and facilities ☐

Equipment ☐

Others ☐

Total ☐

Annual maintenance of the college building is done by the PWD, Govt. of Kerala

Criterion V

5.   Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> • Important information regarding the functioning of the college is made available on the college website
>
> • An orientation on the functioning of the college was given for first year students on the day of beginning of classes
>
> • Details of coaching classes, various extension activities, associations and clubs were briefed to all first year students.
>
> • First year students were also briefed about programmes such as ASAP, WWS and SSP.
>
> • Details of scholarships available are intimated to students through notices read in class rooms, notice boards and public address system.

5.2 Efforts made by the institution for tracking the progression

> • Continuous evaluation is being conducted for all courses
>
> • Examination results are analysed and measures for improvement are taken by departments
>
> • Review of academic progress is conducted in departments and outcomes and strategies are discussed and planned in department meetings.

5.3 Total Number of students

UG	PG	Ph. D.	Others
544	102	-	-

No. of students outside the state | - |

No. of international students | - |

Men		Women	
Number	*Percentage*	*Number*	*Percentage*
189	*29*	*457*	*71*

				Last Year						*This Year*		
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
349	92	20	171	6	638	360	90	20	170	6	646

Demand ratio   * Dropout ratio   3%

* Admission is through the centralised allotment process of the university.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching programme for NET is conducted by Malayalam department
- Coaching classes for various entrance examinations were conducted by the department of Chemistry
- Student support programmes were conducted by career guidance cell for students appearing in competitive examinations
- NSS conducted civil service orientation programme for students

No. of student beneficiaries   31

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐

CAT 2   IAS/IPS etc. ☐   State PSC 7

UPSC ☐ Other ☐

5.6 Details of student counselling and career guidance

- A placement drive was conducted by WWS in which 30 students secured placement.
- The Career Guidance Cell actively functions in the college to effectively guide the students to achieve their career goals.
- Career guidance cell has organised programmes for students appearing in competitive examinations
- Career guidance cell informs students about career and higher studies opportunities

> • Career guidance cell guided students to participate in placement programmes held at nearby institutions.

No. of students benefitted 70

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
7	160	30	

5.8 Details of gender sensitization programmes

> • Committee against Sexual Harassment (CASH) functions in the college.
> • Women's cell also functions for the welfare of women staff and students.
> • Women's cell organised awareness programmes for women students.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level 10

National level [ ]   International level [ ]

No. of students participated in Cultural events

State/ University level 10

National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 1

National level [ ]   International level [ ]

Cultural: State/ University level 1

National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of Students	*Amount*
Financial support from institution		
Financial support from government	47	460000
Financial support from other sources	15	15000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Sports: State/ University level | 1 |

National level | | International level | |

Cultural: State/ University level | 4 |

National level | 3 | International level | 2 |

5.12 No. of social initiatives undertaken by the students | |

5.13 Major grievances of students (if any) redressed :Nil

Criterion VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To create a socially committed and responsible generation by extending value based and creative education for the young aspirants, fulfilling their higher education desires and kindling their spirits with noblest ideals and creative talents.

Mission

To bestow a platform for the enrichment and enhancement of the intellectual capabilities and creative talents of the stakeholders by imparting advanced knowledge in science, arts, and humanities and ensuring equality for all.

6.2 Does the Institution has a Management Information System   No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- Faculty members served as members of Board of Studies of the university for various subjects.
- Faculty members participated in the workshops conducted by the University for curriculum and syllabus revision.

6.3.2   Teaching and Learning

- Student centric teaching methods have been adopted by faculty members
- Participation of students was ensured in the teaching-learning process
- Smart classrooms were effectively utilised by faculty and students for conducting student seminars.
- Students were encouraged to use various e-learning resources.
- Teacher's diary and class log are maintained by faculty members
- Special coaching was imparted to needy students

6.3.3   Examination and Evaluation

- Internal Examinations and Model Examinations are conducted in accordance with the academic calendar of the university

- A college level monitoring committee was constituted to supervise the continuous evaluation.

- Internal examinations for UG and PG students were conducted in a centralised manner and results were published in time.

- Internal marks are uploaded to the university portal in the stipulated time

6.3.4   Research and Development

- Various departments conducted seminars and workshops

- Two Faculty members have availed FDP.

- Many faculty members have registered for Ph D

- The department of Malayalam has submitted application for approval as a research Centre of the university

- Faculty members have applied for research guide ship

6.3.5   Library, ICT and physical infrastructure / instrumentation

- New equipment, furniture and books were purchased.

- Construction of Ladies hostel and library block has been completed.

- Ladies hostel has been opened for students

- Construction of science block and staff quarters is progressing

6.3.6   Human Resource Management

- Faculty members attended short term courses for quality improvement.

- Principal and administrative staff attended training programmes of Govt. of Kerala.

- Faculty members participated in training programmes of NCC, NSS etc.

6.3.7   Faculty and Staff recruitment

- Assistant Professors are recruited through the Kerala Public Service Commission and posted at the college by the Department of Collegiate Education, Government of Kerala.

- Guest and FIP substitute lecturers are selected based on merit from among the short list prepared by the Deputy Director of Collegiate Education.

6.3.8   Industry Interaction / Collaboration

- Various departments organized Industrial visits

- Extension activities have been conducted by various departments

- A placement drive was conducted by WWS in which 30 students secured

placement.

6.3.9   Admission of Students

•   Admissions to all programmes are based on merit.   •   Admission to all programmes is through the Centralised Allotment Process of M G University.   •   All reservation policies of the Government are strictly followed.

6.4 Welfare schemes for

Teaching	State life insurance, Group insurance scheme, Group personal accident insurance scheme etc.
Non-teaching	State life insurance, Group insurance scheme, Group personal accident insurance scheme etc.
Students	Financial support including scholarships, stipends, lump-sum grants etc.

6.5 Total corpus fund generated

RS. 173000

6.6 Whether annual financial audit has been done

Yes   ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	*External*	*Internal*
	Yes/No Agency	*Yes/No Authority*
Academic	No	No
Administrative	Yes, Audit cell of the Dept. of Collegiate Education, Govt. of Kerala and Accountant General, Kerala	No

6.8 Does the University/ Autonomous College declare results within 30 days? : NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- College and departmental alumni meetings are held.
- Alumni has offered help for students in developing their career and finding directions

6.12 Activities and support from the Parent – Teacher Association

- College and class PTA meetings were held
- PTA took up maintenance works of student amenities.
- PTA fund was utilized for the day today activities of the institution.

6.13 Development programmes for support staff

- Administrative and technical staff attended training programmes of the Institute for Management in Government, Govt. of Kerala.
- Administrative staff attended workshops and training by the Department of Collegiate education, Government of Kerala.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The campus is kept green by preserving trees, plants and grasslands.
- A herbal garden is maintained.
- The campus is maintained eco-friendly by NSS, Farm Club and Nature Club.

Criterion VII

7.   Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Student centric teaching methods have been adopted by faculty members
- Participation of students was ensured in the teaching-learning process
- Smart classrooms were effectively utilised by faculty and students for conducting student seminars.
- Students were encouraged to use various e-learning resources.
- A placement drive was conducted by WWS in which 30 students secured placement.
- Science motivation exhibition and class organised by the department of Chemistry (FairChem)
- A study was conducted by the Mathematics and Statistics departments under the Haritha Keralam project of the Forest Department, Government of Kerala to find the survival rates of trees

- Sasthrayan acted as a platform for interaction with the public featuring various achievements of the college, inventions, facilities, projects of various departments, their implementation and future plans.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Ladies hostel started functioning
- Various extension activities were conducted by departments and clubs
- Career guidance programmes and placement programmes were conducted
- Coaching programmes were conducted for competitive examinations
- Plan fund allotted by the Government of Kerala was optimally utilised

7.3   Give two Best Practices of the institution

- Heritage Museum
- Academic Adoption of Govt. L. P School, Puthukkada

7.4   Contribution to environmental awareness / protection

> - The campus is kept green by preserving trees, plants and grasslands.
> - A herbal garden is maintained.
> - The campus is maintained eco-friendly by NSS, Farm Club and Nature Club

7.5

Whether environmental audit was conducted?

Yes [ ]   No [✓]

7.6   Any other relevant information the institution wishes to add.

8.   Plans of Institution for Next Year

> ➤   To start new programmes including M Sc Mathematics
> ➤   To conduct national and international seminars
> ➤   To strengthen extension activities that benefit the neighbouring community
> ➤   To release a souvenir for the silver jubilee of the Malayalam department
> ➤   To conduct monthly lecture series on literature

Josily Cyriac
Coordinator, IQAC

Dr. Silvikutty Joseph
Principal
Govt. College
. Kattappana

Kattappana

20-12-2018

Government College Kattappana   *AQAR 2017-18*

ANNEXURE: BEST PRACTICE-I

1. Title of the Practice

Heritage Museum

2. Goal

The ultimate aim of education is the making of a generation inherited with the values of tolerance, kindness and compassion, universal brotherhood and nature consciousness. Each community does have its own unique culture deeply rooted to its surroundings. This uniqueness is evident in attire, diet, arts and rituals of the community. The very being of the Indian culture has been the harmonious blend of these unique, unadulterated cultures. But these regional, pure cultures have been spoiled and demolished by the clutches of globalization, consumerism, and the all-pervading modern media. As a result, *wealth* has been projected as the one and only aim for the younger generations. Their values are being eroded away. Ultimately, humanity is hunted down by bribery, terrorism, nepotism etc. Thus it becomes the responsibility of higher education to create a student community combating against these social evils. They need to have a deep historical and cultural consciousness to achieve the great goals of education. The heritage museum have been established to impart these great human ideals in to the student community.

3. The Context

Idukki is a land with a history that dates back to the megalithic era of civilization. It is a place famous for the presence of the 3500 year old *nannangadis* (burial urns), *kudakkallu* (tomb stones), *veerakkallu* (hero urns) etc. This college is situated at a place where the reminiscences of the burial urns have been unearthed. Idukki, thus, becomes a significant place with a very old, even prehistoric, culture which may not be claimed by many other districts of the state.

Kerala had trade contacts with Greece, China and Arabia even from the olden B C itself. The high-ranges of Idukki was the spice garden of the state with the abundance of Ginger, Pepper, Cardamom, Cinnamon, Sandal etc. But, somehow or other, Idukki has been neglected from the pages of Kerala history. One never sees significant descriptions of the history of Idukki in any of the major texts on the history of Kerala.

Idukki is one of the largest tribal populated districts in Kerala, second only to Wayanad. A variety of tribes such as Mannan, Urali, Malayaraya, Malayappulaya, Paliyan etc. are present in the district. Mannans are a unique tribal community with their King, Ministers, and Police as well. Even today, they follow their own system of monarchy, festivals and rituals. But it is quite disheartening that these unique cultures have been destroyed very fast with the advent of modernization.

Apart from the tribes, Idukki cherishes a long history of the *pilgrim farmers* who had fought against the wild animals and diseases, and the innumerable oddities of nature in the 1950s. This land tells the tales of their toils and struggles and how they made it a wonderful place.

Thus Idukki is a place with cultural uniqueness and tradition. But the present generation, forgetting their heritage and losing the cultural identity, becomes a victim of the technological, mechanised globe. It is in this socio political scenario the college has started the heritage museum with a vivid sense to preserve the dilapidated ingenious culture of the district. The initiative aims to collect and preserve as many heritage materials as possible such as the traditional folk art forms, utensils etc. The heritage museum strives to revive the forgone culture for the awareness and researches of our students as well as the public.

4. The Practice

The Heritage Museum became a reality as a result of the wholehearted support and harmonious endeavor of the students, teachers and the public, especially the scholars, activists, and the folklorists of the district. Many items have been collected with the help of students, teachers and the public. Illustrative notes of the materials also have been prepared for further reference.

As a parallel movement, the heritage museum tried to collect as many books as possible on the culture and history of Idukki. Thus the heritage museum managed to acquire a considerable collection. The rare photos and documentaries showing the culture and heritage of Idukki also have been collected. The teachers are ready to take informative classes for those who visit the museum. Inspired by the folk lore academy, many P G students have taken folklore studies for their post graduate theses.

5. Evidence of Success

Through consistent efforts, the heritage museum has played a vital role in fostering respect for our heritage and a sensitized historical consciousness among the students. It has inculcated values into the students making them confident. Certain evidences of the success of the academy are

➢ A good heritage museum

➢ A collection of books on the history of Idukki and folklore.

➢ The consistent, fruitful contact of the college with the scholars and folklorists.

➢ A lively relationship of the college with other institutions and the society in general.

➢ Active participation of alumni

6. Problems Encountered

The following obstacles have been encountered.

➢ The absence of a well-furnished building for setting up the museum.

➢ Insufficiency of funds for the lectures and performances.

➢ Deficiency of native teachers.

ANNEXURE: BEST PRACTICE-II

1. Title of the Practice

Academic Adoption of Govt. L. P School, Puthukkada

2. Goal

- ➢ To identify the problems faced by the Govt. L. P School, Puthukkada
- ➢ To study the role of public educational system

3. The Context

   The study is concerned with the pathetic situation of plantation workers of Peermedu Tea Company. Currently Indian tea sector is undergoing a severe threat that is increasing number of close down or abandoning of tea plantations. The programme aims to examine the impact of closing down of Peermedu Tea Company on the local economy. The Peermade Tea Company has 1029 hectares of land. It is located in 6 and 12 wards fully and 7,11and 15 wards partially of Upputhara Panchayath. Before the closure of the company most of the students from the plantation area were studied at Govt. L P School. During that time total strength of the school was around 300 students. But the strength has reached at below 50 students. The present situation is a researchable issue that is why the department of economics took the problems of Govt. L P School as a study area. etc.

4. The Practice

   In order to address the issue before the public authorities and to study the real situation of the plantation workers we academically adopted the school. By adopting the school we helped the students in many ways. The students and teachers of the department visited the school three times during 2017-18 academic year. Our students demonstrated some of the relevant areas in the curriculum of Lower primary levels with the help of modern teaching aids. It was a new experience of the students and teachers of that school. We also supplied necessary materials including library books, note books, pencils colour pen drawing books etc.

   The programme was conceived from conducting a socio economic survey in the estate of peermede Tea Company which was temporarily shut down since 2000. The real conditions of the poor labors in the tea estate was closely studied

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by the students and offered creative suggestions to improve the quality of life of the laborers in that area. Students prepared a beautiful documentary in connection with the life of the people in that area which is a good digital record for further research and policy intervention. In order to support the students as well as labour community, our students offered various academic assistances.

5. Evidence of Success

➢ Offered creative suggestions to improve the quality of life of the laborers in the area.

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